

Subject: Notice Inviting Quotations for Designing and printing of brochures, pamphlets, standees and charts with hanging

Sealed quotations are invited from experienced vendors / firms for the above noted subject so as to reach the office of Director, Pushpa Gujral Science City, Kapurthala on or before **08.12.2017** upto 3.00 PM.

Sr.No.	Specifications	Rate
1.	Multicolour Brochures [single fold, 8,000 (Punjabi) and 2000 (English) in no.] Language: Punjabi Paper: 130 GSM Art Paper Size: 22 cm x 27 cm	
2.	Multicolour pamphlets [8,000 (Punjabi) and 2000 (English) in no.] Language: One side Punjabi, One side English Paper: 130 GSM Art Paper Size: 21 cm x 14 cm (A 5)	
3.	Standees (5 in no. ,Roll up with individual Carry Bag) Size: 5' x 2' Structure/Frame: All Aluminium Print: High quality printing on Technova Flex	
4.	Charts with hangings (5 in no.) Size: 4' x 3' Colour: Multicoloured Material: High quality printing on Star Flex with rod fittings up and down	

Note:

- 1) **"Quotation for Designing and printing of brochures, pamphlets, standees and charts with hanging"** must be mentioned on the envelope.
- 2) Duly signed and stamped sample of the papers of all the above mentioned items should be sent along with the quotations.
- 3) Please attach a brief profile of your agency / firm.

Terms and Conditions:

- (a) Please note that rates quoted must be FOR PGSC, Kapurthala and should include Freight, Cartage, Insurance etc., however, GST or any other tax, if any, will be payable extra only if specified in quotation. No other extra charges will be payable by PGSC.
- (b) The work should be accomplished within 15 days from the finalization of design to the satisfaction of PGSC.

- (c) No advance payment or payment against Proforma invoice will be made. Payment will be released after supply of material at PGSC, Kapurthala to the satisfaction of the authorized representatives of PGSC.
- (d) Income tax, sales tax or any other tax, if any, will be deducted as per rules.
- (e) The quantity may increase or decrease. However, the payment will be made on actual receipt of material.
- (f) Late / Delayed and conditional Quotations will be summarily rejected.
- (g) PGSC reserves the right to accept or reject any or all quotation without assigning any reason.
- (h) Legal jurisdiction will be judicial courts of Kapurthala District.

Administrative Officer