

## **TENDER NOTICE**

### **FOR**

Supply, Installation, Testing and Commissioning of **new air cooled Duct able AC units (2 nos. X 16.5 TR or 17 TR) (Aggregate Mean Capacity 33/34 TR)** with scroll compressor to be integrated with existing duct in Main Restaurant - Gate Complex, PGSC - Kapurthala (**Any make from Hitachi / Carrier / Voltas / O- General / Blue star / LG**).

### **AT**

**PUSHPA GUJRAL SCIENCE CITY  
KAPURTHALA (PUNJAB)**

Pushpa Gujral Science City  
Jalandhar–Kapurthala Road, Kapurthala, Punjab  
Telephone: 01822-5077063 / 64

## **Tender Advertisement**

PUSHPA GUJRAL SCIENCE CITY  
Jalandhar-Kapurthala Road, Kapurthala  
Telephone: 01822 501963 / 64

### **TENDER For Air conditioning main restaurant**

Separate Sealed offers are invited from reputed Contractors / Agencies / firms for **Supply, Installation, Testing and Commissioning of new air cooled Duct able AC units (2 nos. X 16.5 TR or 17 TR) (Aggregate Mean Capacity 33/34 TR) with scroll compressor to be integrated with existing duct in Main Restaurant - Gate Complex, PGSC Kapurthala (Any make from Hitachi / Carrier / Voltas / O- General / Blue star / LG).**

Tender Fee: Rs. 1000/-      Earnest Money: Rs. 18,000/-      Contract Period: **02 months**  
Pre-Bid Meeting: **22.05.2018** (1100 Hrs) at PGSC, Kapurthala  
Last Date for Submission of Tender **29.05.2018** (1530 Hrs) at PGSC, Kapurthala

Tender Document consisting of detailed scope of work and terms & conditions may be downloaded from PGSC website [www.pgsciencecity.org](http://www.pgsciencecity.org) or obtained from the office of PGSC Kapurthala on [payment of tender fee of Rs. 1000/-](#).

Note:

- PGSC reserves the right to accept or reject any application and to annul the process at any time, without any liability and assigning any reason thereof.

**Pushpa Gujral Science City  
Jalandhar – Kapurthala Road, Kapurthala**

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**COVERING LETTER**

From,

(Full name and address of the Tenderer)

M/s.....  
.....

To,

**The Administrative Officer,  
Pushpa Gujral Science City,  
Kapurthala**

**Subject: Contract for Supply, Installation, Testing and Commissioning of new air cooled Duct able AC units (2 nos. X 16.5 TR or 17 TR) (Aggregate Mean Capacity 33/34 TR) with scroll compressor to be integrated with existing duct in Main Restaurant - Gate Complex, PGSC Kapurthala ( Any make from Hitachi / Carrier / Voltas / O- General / Blue star / LG).**

Sir,

We hereby submit our offer in full compliance with terms & conditions of the attached tender. The tender is submitted in three separate and sealed envelopes marked:

- **Part-I** (EMD + Tender Document Fee)  
(if downloaded)/ Receipt (if purchased)
- **Part-II** (Technical Bid]
- **Part-III** (Financial Bid)

**Dated:**

**(Signature of Tenderer)  
With seal**

## Particulars

Contract for Supply, Installation, Testing and Commissioning of new air cooled Duct able AC units (2 nos. X 16.5 TR or 17 TR) (Aggregate Mean Capacity 33/34 TR) with scroll compressor to be integrated with existing duct in Main Restaurant - Gate Complex, PGSC Kapurthala ( Any make from Hitachi / Carrier / Voltas / O- General / Blue star / LG).

Date for Pre-Bid Meeting	:	22.05.2018 at 1100 Hours
Place for Pre-Bid Meeting	:	Committee Room, Administrative Block, Pushpa Gujral Science City (PGSC), Jalandhar-Kapurthala Road, Kapurthala
Last Date for submission of Offer	:	29.05.2018 at 1530 Hours
Place for submission of Offer	:	The Administrative Officer, Administrative Block, Pushpa Gujral Science City (PGSC), Kapurthala Rs. 9.0 lac
Estimated Cost	:	
Validity of the Offer	:	6 (Six) Months from the last date for submission of Tender
Completion Period	:	02 months from the date of order
Earnest Money Deposit	:	Rs.18,000/- (Rs. Eighteen Thousand Only) Through Demand Draft in favor of "Pushpa Gujral Science City", payable at "Kapurthala" <b>or through RTGS/NEFT to</b> Pushpa Gujral Science City account no. 20850898685, Allahabad Bank, Kapurthala, IFSC code:ALLA0210169
Cost of Tender Document	:	Rs.1,000/- (Rs. One Thousand Only) Through Demand Draft in favor of "Pushpa Gujral Science City", payable at "Kapurthala" <b>or through RTGS/NEFT to</b> Pushpa Gujral Science City account no. 20850898685, Allahabad Bank, Kapurthala, IFSC code:ALLA0210169 In case Tender Document has been downloaded then Tender Document Fee of Rs. 1000/- to be submitted along with EMD in Envelope-I
Contact Person at PGSC	:	<b>Harminder Pal Singh</b> <b>Electrical Engineer</b> Tel: 01822-501961- 65
Particulars of Tenderer	:	Tenderer is requested to fill their complete particulars as per Annexure: I attached

Note: PGSC may, at its discretion, extend the date for the submission of tender by amending the Tender Documents in which case all rights and obligations of the PGSC and the Bidder previously subject to the original date shall thereafter be subject to the new deadline as extended. If such nominated date for pre-bid or submission of tender is subsequently declared as a Public Holiday by the PGSC / Government, the next official working day shall be deemed as the date for pre-bid and submission of tender.

## SCOPE OF WORK and TERM & CONDITIONS

### 1.0 General Information

Pushpa Gujral Science City (PGSC), a joint venture of Govt. of India & Govt. of Punjab is located on Jalandhar-Kapurthala highway. PGSC desires to get air conditioning of its main restaurant.

### 2.0 Scope of Work

The total capacity for the air conditioning under the scope of this tender is estimated to 33 - 34 TR.

PGSC desires to get install two new air cooled duct able AC units 16.5 TR or 17.0 TR each for main restaurant in Gate Complex to be fixed with the existing AC duct after amendment / fabrication with suitable GI - duct mouth as per site requirement in AC control room. The outdoor units shall be placed on the roof top by using MS stands.

The above work shall include design, fabrication and insulation of ducts as per site requirement, Supply, Installation, Testing And Commissioning of duct able air cooled AC units in PGSC – Kapurthala.

Each AC unit consists of indoor units and outdoor unit / units with standard accessories like micro processor based control panel with inter active keypad, multiple line display, ceiling mounted holder, supporting arrangement, fixing bolts, safeties, operating controls like high pressure and low pressure cut outs, motor over load cutout, anti recycle timer, phase reversal/ single phase protection, room thermostat, scroll type hermetically sealed compressors, suction and discharge valves, safety valves, adequately sized drive motor, automatic on/off control arrangement, vibration isolating device, refrigerant condenser air cooled type having inner grooved copper tubes with slit aluminum fins to provide effective cooling , evaporator fan, cooling coil direct expansion type of seamless copper tubes with aluminum fins of numbers as per manufacture standard , supporting frame , insulated condensate drip tray with drain point, clean able dry panel type pre filters of HDPE filter media with GI frame , casing of powder coated sheet metal casing for the complete unit, with inspection facilities, supports, return air grills, air supply outlets with flexible connection, volume control damper etc, lot of refrigerant piping of seamless copper duly insulated with 13 mm Nit rile rubber foam or equivalent interconnecting the outdoor and indoor units shall be complete with drier strainer, supports, clamps, hangers etc, refrigerant piping exposed to atmosphere shall be wrapped with 30G Aluminum sheet.

The work shall include duct work constructed from GI sheet 22 gauge duly ISI marked and its insulation (Acoustic and Thermal), flexible duct canvass connection, copper control cable of suitable size duly ISI marked shall be laid by the contractor in a PVC conduit pipe between indoor and outdoor units, Hard PVC drain pipe 32 mm dia duly insulated and any other item not mentioned but required for safe and satisfactory operations and commissioning of the system in all respects shall be included. Nothing extra shall be paid by PGSC for any extra item.

The AC units shall have the following operating and safety controls and interlocks:

**Operating Control:** The capacity control of the compressor shall be automatically operated at the dictate of room thermostat (with adjustable temperature setting) provided suitably at the return air path.

**Safety Controls:** High pressure cutout (Condensing pressure), Low pressure cutout (Evaporating temperature) compressor motor O/L trip, Evaporator fan motor O/L trip, Condenser fan motor O/L trip and others as per manufacturer's standard.

**Interlocks:** Compressor of each split unit shall be interlocked with the condenser fan and evaporator fan in such a way that unless both the condenser and evaporator fans run, the compressor can not be started.

**Control cables / Power Cable** of suitable sizes (ISI – marked) shall be in the scope of firm with MCCB's 2 nos. (ISI- marked) with complete protections includes weather proof box. Main supply is available in the AC control room of main restaurant.

The above description of items is not intended to completely specify all details of designs and installation, and tender being on Turn Key basis, the price quoted shall include all such additional item(s), which are not specifically mentioned above but are otherwise required to complete the job(s) in all respects i.e. technically & aesthetically.

- 3.0 Person or Firms tendering are strongly advised to visit and inspect the site and thoroughly acquaint himself with the conditions, availability of space and other factors relating to the construction, taking measurements for assessing the Schedule of Items & bill of quantities as may be required actually at site and shall allow in his tender for any special difficulty which may not be mentioned in the specifications. No extras in any circumstances will be entertained by the PGSC in this respect. The tenderer is to allow in his bid for transport, erection, maintenance, running expenses including fuel or power and ultimate removal of the plant and equipment and storage for materials removal of rubbish, freight and other charges and also shall allow for in their tenders for any special difficulties if any.
- 4.0 The Electrical Engineer, PGSC (Tel. No. 01822-501963, 64, 65) is the contact person who may be contacted for fixing the project site visit and getting the information at site relating to this tender.
- 5.0 Bid Price: The Bid Price is to be quoted having 33 – 34 TR capacity of the air conditioning system for each rating (16.5 TR / 17.0 TR) of the unit, clearly mentioning the “ Make / Brand of AC units from the recommended makes being offered” includes all the cost of material as stated in the scope of work.

**Note: Any civil work shall be in the scope of PGSC.**

## Conditions of the Contract

CLAUSE No.	Title	Description
1.	Aggregate Capacity of the Total Units	The estimated mean aggregate capacity of all the AC Units covered under the scope of this tender is 33/34 TR.
2.	Make / Brand and TR Rating(s) of each unit	The bidder must specify clearly and without any ambiguity in the form for "Schedule of Items" (Annexure IV) in Part I (Technical Bid)
3	Rate	The bidder shall quote the rate in the Commercial Bid (Annexure V) inclusive of all items and complete in all respects including any additional items if required to complete the job irrespective of whether these are mentioned or not in the Schedule of Items.
4.	Time of Completion	Two Calendar months commencing from the date of commencement specified in the letter of intent, awarding the contract.
6.	Validity	The rates offered in the Tender Bid shall remain valid for 120 days from the date of opening of the Tenders.
7.	Earnest Money	Rs. 18,000/- (Rs. Eighteen Thousand only) payable by Demand Draft drawn on any scheduled Bank at Kapurthala (Punjab) favoring Pushpa Gujral Science City.
8.	Prices	The quoted rates and prices shall remain firm through out the contractual period including the extensions in time of Completion granted by PGSC, if any. The quoted prices shall be inclusive of all taxes, Govt. levies, Packing, loading / Unloading, freight, forwarding, Insurance (during transit and installation testing and commissioning till it is handed over to PGSC). The tender being on "Turnkey Basis", the quoted price shall include the cost of any item(s) which are not specifically indicated in the schedule of Items / Price Bid but otherwise are required to complete the job in totality and in all respect.
9.	Payment Schedule	60% (Sixty Percent) of the contract value shall be released on delivery of the items given in the Schedule of Quantities (Price Bid), as a secured advance.  Further 35% (Thirty five Percent) of the contract value of these items, shall become payable on the successful testing, commissioning and handing over the A.C Units.
10	Performance Security	Balance 5% (Five Percent) of the Contract Value shall be released thirty days after the expiry of the Defect Liability period and / or warranty period. This amount can also be released after successful testing, commissioning and handing over of the A.C. System provided the Contractor furnishes the Bank Guarantee for the same amount.
11.	Warranty	One year (12 Calendar Months) from the date of commissioning and handing over.



12.	Defect Liability Period	Any defects which may appear within 12 (Twelve) - months from the date of commissioning and handing over the AC Units and / or the installation covered in the Contract, arising in the opinion of Engineer-in-Charge from AC Units, materials and / or workmanship not in accordance with the Contract, shall upon the directions in writing of the Engineer-in-Charge and within such reasonable time as shall be specified therein, be amended and made good by the Contractor at his own cost. In case of default, the PGSC may employ and pay other persons, to amend and make good such defects / faults at Contractor's cost.
13.	Free Maintenance Period	The Contractor shall maintain and keep in thorough repair all the parts of the total work under this contract satisfactorily at his own cost, the whole work through out the defect liability period. If the Contractor shall at any time during the aforesaid period fails to maintain and keep in thorough repairs the said work, PGSC may do so at the risk, expense and cost of the contractor.
14	Extension of Time	If in the opinion of the Employer/Architects the works be delayed (a) by reason of any exceptionally inclement weather or natural calamities ,force majeure, or (b) by reason of instructions from the Employer in consequence of proceedings taken or threatened by or disputes, with adjoining or neighboring Employers or (c) by the works, or delay of other contractors or tradesmen engaged or nominated by the Employer and not referred to in the specification or (d) by reason of authorized extra and additions or (e) by reason of any combination of workmen or strikes or lock-out affecting any of the building or trades or (f) from other causes which the Employer may consider are beyond the control of the contractor, the Employer at the completion of the time allowed for the contract shall make fair and reasonable extension of time for completion in respect thereof. In the event of the Employer failing to give possession of the site upon the day specified above the time of completion shall be extended suitably.
15.	Compensation for delay	If the contractor fails to maintain the required rate of progress or to complete the work and clear the site on or before the contract or extended date of completion, he shall without prejudice to any other right or remedy available under the law, pay compensation the amount calculated at the rates stipulated below or such smaller amount as the Director may decide (whose decision in writing shall be final and binding) on the amount of the tendered value of the work for every completed day / week (as applicable ) that the progress remains below or that the work remains incomplete. Completion period not exceeding 3 months (stipulated) @1% per week or part thereof provided always that the total amount of compensation for delay to be paid under this condition shall not exceed 5% of the tendered value of work.
16	Determination of contract	The Engineer in Charge may without prejudice to his any other rights or remedy against the contractor in respect of any delay, inferior workmanship, any claims for damages and / or any other provisions of this contract or otherwise, and whether the state of completion has or has not elapsed, by notice in writing absolutely determine the contract in any of the following cases. i. if the contractor fails to rectify/replace the defects in spite of written notice by Engineer – in-Charge ii. if the contractor suspends the progress of work so that in the opinion of the Engineer-in-Charge he will be unable to secure completion of the work by the date of completion and do not improve performance even after written notice. iii. If the contractor neglects to carry out his obligation

		under the contract and / or commits defaults in complying with any of the terms and conditions and does not remedy if even after written notice. When the contractor has made him liable for action under any of the aforesaid cases, <b>The Engineer-In- Charge, PGSC shall have powers to determine or rescind the contract. Upon such rescission, the full security deposit recoverable under the contract shall be liable to be forfeited and shall be absolutely at the disposal of PGSC.</b>
17.	Risk and cost	After giving notice to the contractor to measure up the work done by him, get the balance work done by another contractor. Any expenses which may be incurred in excess of the sum which would work had been executed by him, shall be borne and paid by the original contractor and may be deducted from any of his dues.
18.	General Conditions	<p>a) The contractor shall specify the make, model and other technical detail of each of the item in particular the AC units, being offered, in the letter submitting his Tender Bid. The contractor shall supply the technical literature, maintenance schedule and operation manual of the equipment for the record and reference of PGSC. This should be ensured to comply with the delivery of the equipment or with the submission of the invoice.</p> <p>b) Associated accessories required, if any, to complete the above work would be arranged by the Firm at his /her own cost.</p> <p>c) Firm shall arrange for transportation, loading and unloading and safe storage of material at site at his own cost.</p> <p>d) The PGSC reserves to itself the right of omitting altogether any item of work at the time of award of the work or at later date and the contractor shall not be entitled for any compensation due to this omission.</p>
19	Arbitration	All disputes between PGSC and the contractor arising out of this agreement entered into or in relation thereto or regarding the interpretation of any clause, terms and conditions thereof shall be referred to the Director General, Pushpa Gujral Science City acting as such at the time of reference or any other person as may be nominated by the DG who will be the sole arbitrator and his decision will be final and binding. In case the nominated Arbitrator is unable to commence or continue with the Arbitral proceedings for any reason whatsoever, the DG shall nominate / appoint another officer of PGSC who shall commence the proceedings and decide the reference. The provision of Arbitration and Conciliation Act 1996 shall apply. The place for arbitration will be Kapurthala.
20	Legal Jurisdiction	District Courts at Kapurthala, Punjab

## INSTRUCTIONS

**Contract for Supply, Installation, Testing and Commissioning of new air cooled Duct able AC units (2 nos. X 16.5 TR or 17 TR) (Aggregate Mean Capacity 33/34 TR) with scroll compressor to be integrated with existing duct in Main Restaurant - Gate Complex, PGSC Kapurthala ( Any make from Hitachi / Carrier / Voltas / O- General / Blue star / LG).**

### **1. PRE-BID MEETING**

- 1.1 A pre-bid meeting shall be held for clarifying any issue raised by the prospective bidders. The prospective bidders may send their queries in advance preferably.
- 1.2 The minutes of the pre-bid meeting shall be posted on the website of PGSC on next working day.
- 1.3 Decisions taken in the pre-bid meeting shall have overriding effects on the provisions mentioned in scope, terms and conditions of the Tender Document.

### **2. The offer should be submitted in **three separate envelopes.****

- Part - I** (Envelope - I): containing Earnest Money Deposit of Rs.18,000/- plus Rs. 1000/- (cost of tender document, if downloaded from the website) or PGSC receipt of Rs. 1000/- against the purchase of Tender Document **OR documentary proof of RTGS/NEFT of the same**
- Part – II** (Envelope - II): containing Technical Bid
- Part – III** (Envelope - III): containing Financial Bid

### **3. The tender shall be submitted as under: -**

**ENVELOPE – I:** super scribed “**EARNEST MONEY DEPOSIT**” should contain:

Earnest Money Deposit in the form of Demand Draft for Rs. 18,000/- **OR documentary proof of RTGS/NEFT of the same**

- Cost of Tender Document of Rs. 1000/-, if downloaded from the website.
- PGSC Receipt, if Tender Document purchased through cash from PGSC **OR documentary proof if sent through RTGS/NEFT.**
- Tender submitted without the Earnest Money will be summarily rejected.

**ENVELOPE - II:** super scribed “**TECHNICAL BID**” should contain

Particulars of Tenderer as per Annexure: I attached

**ENVELOPE III:** super scribed “**FINANCIAL BID**” should contain only the price bid.

All the envelopes mentioned above should be submitted in a larger envelope double-sealed cover, super-scribing the Tender for “Air conditioning of main restaurant at PUSHPA GUJRAL SCIENCE CITY, KAPURTHALA, PUNJAB.” within due date.

### **4. PROCEDURE**

The procedure of opening the tender shall be as follows:

Envelope – I shall be opened in the first instance. Bids without proper Earnest Money shall be out rightly rejected and Envelope – II and III shall not be opened.

Envelope – II shall only be opened with Earnest Money in Envelope–I as required.

➤ The Technical Bid will be evaluated by Technical Evaluation Committee.

Envelope - III of only those bidder(s) shall be opened who have been found qualified by the Technical Evaluation Committee.

Conditional bids will be out rightly rejected.

5. CLARIFICATION OF BIDS

To assist in the examination, evaluation and comparison of bids, PGSC may, if necessary, ask bidders individually for clarification of their bids with respect to documents etc.

6. AWARD OF WORK: The agency technically qualified and found to be lowest bidder will be considered for award of work.

7. Other Instructions

7.1 PGSC will process the tender as per PGSC norms & procedures and PGSC would not be under any obligation to give any clarification to the agencies whose bids are rejected.

7.2 Tenderers are advised to understand the magnitude of the work and visit Science City and themselves see the location during office hours on any working day

7.3 PGSC reserves the right to reject / cancel any or all or part of the tender of the bidder without assigning any reasons and shall also not be bound to accept highest bidder. The decision of PGSC shall be final and binding.

7.4 Omission, neglect or failure on the part of bidder to obtain requisite reliable and full information or any matter affecting his / her tender, shall not relieve the bidder, from any liability in respect of the contract.

## SCHUDLE OF ITEMS

**Supply, Installation, Testing and Commissioning of new air cooled Duct able AC units (2 nos. X 16.5 TR or 17 TR) (Aggregate Mean Capacity 33/34 TR) with scroll compressor to be integrated with existing duct in Main Restaurant - Gate Complex, PGSC Kapurthala ( Any make from Hitachi / Carrier / Voltas / O- General / Blue Star / LG).**

S. No.	Description	Unit	Qty.
1.	<b><u>Duct able Type AC Units</u></b>		
1.1	Supply, Installation, Testing and Commissioning of new air cooled Duct able AC units (16.5 TR / 17 TR) (Aggregate Mean Capacity 33/34 TR) <b>refrigerant R-407</b> with scroll compressor to be integrated with existing duct in Main Restaurant - Gate Complex, PGSC Kapurthala (Any make from Hitachi / Carrier / Voltas / O-General / Blue star / LG)	Nos.	2
1.2	Drain Piping  32 mm dia Rigid P.V.C. drain piping including insulation of Kinni foam connections with units with U-trap, nipple clamps etc. duly ISI - marked	RMT	As per site requirement
1.3	Refrigerant piping in copper heavy duty of suitable sizes interconnecting indoor and outdoor AC units duly insulated with tubular nitrile rubber	RMT	As per site requirement
1.4	Control / Power cable: Providing & fixing control and Power cabling (copper) of suitable sizes in suitable conduits between indoor and out door unit & indoor unit & its remote controller. Main supply is available in AC control room of main restaurant. Make:- Polycab / Havel / R.R. Kabel / Finolex / KEI	RMT	As per site requirement
1.5	Main control switch near outdoor units: MCCB – 2 nos. duly ISI - marked with shunt release having all protections of suitable rating to be installed in weather proof box – 1 no. with gland/thimbles etc.	No.	1
1.6	M.S. frame or floor mounted M.S. Stand of angle iron, duly painted for mounting evaporator unit and condensing unit	No.	4
1.7	<b>Any other item not mentioned specifically but required to complete the job(s) in all respects</b>		<b>As per site requirement</b>

(Signature with Stamp of the Tendering Firm)

## FINANCIAL BID

**Supply, Installation, Testing and Commissioning of new air cooled Duct able AC units (2 nos. X 16.5 TR or 17 TR) (Aggregate Mean Capacity 33/34 TR) with scroll compressor to be integrated with existing duct in Main Restaurant - Gate Complex, PGSC Kapurthala (Any make from Hitachi / Carrier / Voltas / O- General / Blue Star / LG).**

Description of Items	Quantity	Amount in Rs inclusive of all taxes, duties and levies
Supply, Installation, Testing and Commissioning of 2 nos. new air cooled Duct able AC units (16.5 TR / 17 TR) (Aggregate Mean Capacity 33/34 TR) <b>refrigerant R-407</b> with scroll compressor to be integrated with existing duct in Main Restaurant - Gate Complex, PGSC Kapurthala (Any make from Hitachi / Carrier / Voltas / O- General / Blue star / /LG) complete with all following items and in all respects.	1 turnkey JOB	<b>in figures:</b>       <b>IN WORDS:</b>
Drain Piping 32 mm dia Rigid P.V.C. drain piping including insulation of Kinni foam connections with units with U-trap, nipple clamps etc. duly ISI – marked as per site requirement		
Refrigerant piping in copper heavy duty of suitable sizes interconnecting indoor and outdoor AC units duly insulated with tubular nitrile rubber		
Control / Power cable: Providing & fixing control and Power cabling (copper) of suitable sizes in suitable conduits between indoor and out door unit & indoor unit & its remote controller. Main supply is available in AC control room of main restaurant. Make:- Polycab / Havel / R.R. Kabel / Finolex / KEI as per site requirement		
Main control switch near outdoor units 1 no.: MCCB – 2 nos. duly ISI - marked with shunt release having all protections of suitable rating to be installed in weather proof box – 1 no. with gland/thimbles etc.		
M.S. frame or floor mounted M.S. Stands 4 nos. of angle iron, duly painted for mounting evaporator unit and condensing unit		
<b>*Any other item not mentioned specifically but required to complete the job in all respects will be included in the amount. Nothing extra will be considered for payment by PGSC.</b>		

**Note:-**

1. Where there is a discrepancy between the rate in figures and words, the **rates in words will govern.**
2. If any bidder offer any rebate, the same should be given in figures and as well as in words.

(Signature with Stamp of the Tendering Firm)

## Annexure: I

S. No.	PARTICULARS	
1	Name of Agency	
2	Postal Address:  E-mail address  Telephone No. / Mobile No.  Fax No.	
3	Status of Organization (Whether Private/ Public Sector Undertaking / Sole Proprietor / Partnership/Cooperative Society etc.  (Attach: Documentary Proof)	
4	PAN No. and GST No. (Attach Documentary Proof)	
5	FINANCIAL STATUS: Average turnover for the last 3 years should not be less than <b>25.0 lac</b> per year (Self Attested copies of documentary proof for last 3 years turnover)	
6	The similar nature of work executed by bidder for at least 3 times in a govt. / private organizations per year bearing minimum value of single work for <b>Rs 6.0 lac</b> (attach copies of work orders & references).	
7	Self declaration to be provided that contractor/firm has been never debarred / black listed by any Government Department / Undertaking or any other Agency?	
8	Details of bank draft / documentary proof of RTGS/ NEFT towards EMD	Rs. 18000/
9	Details of bank draft / documentary proof of RTGS/ NEFT/PGSC receipt towards Tender Document Fee	Rs. 1000/
10	The contractor shall specify the make, model and other technical detail of each of the item in particular the AC units, being offered, in the letter submitting his Tender Bid. The contractor shall supply the technical literature, maintenance schedule and operation manual of the equipment for the record and reference of PGSC. This should be ensured to complied with the delivery of the equipment or with the submission of the invoice.	
11	Authorization by principal firm: M/s _____ is hereby authorized to bid for the tender in all respects and its after sales service. Authorization letter required to be enclosed.	
12	Any other information	

**Name & Signature of Agency)  
With Seal**

### CHECK LIST

Date of Issue of Tender : 09.05.2018  
 Date of Pre-Bid Meeting : 22.05.2018  
 Venue of Pre- Bid Meeting : PGSC, Kapurthala  
 Last Date of submission of Tender : 29.05.2018

Date of Technical Evaluation : Will be intimated  
 Date of opening of Financial Bid of technically qualified tenders : Will be intimated

S.No.	Items	Page No.	Check List
	<b>PART – I – EMD</b>		
1	Demand Draft of Earnest Money		
2	Tender Document Fee		
	<b>PART – II – TECHNICAL BID</b>		
1.	Covering Letter		
2	General Particulars of Tenderer		
3.	Company Profile		
4.	Documents as per Annexure: I		
5.	Signed and Stamped Tender Document		
6.	Other Supporting Documents		
	<b>PART – III – FINANCIAL BID</b>		
1.	Financial Bid on Prescribed Proforma		